

How to Pre-Register for Safe Environment Training



~ First-time Certification Instructions ~

- 01** Register for a new account on the Catholic Mutual Platform:
<https://omaha.cmgconnect.org>
- 02** Complete all sections of the Registration Box
 - a. Choose a username and password
 - b. Enter contact and profile information
 - c. Select the primary parish/school at which you volunteer or are employed
 - d. Choose your role (employee, volunteer, etc.) and select the check box that describes the specific participation category that reflects your involvement
 - e. Click "Register" to complete your account setup
- 03** Click "Start" for the SE Live Training & Background Check curriculum in order to:
 - a. Acknowledge and agree to the Archdiocesan Code of Conduct
 - b. RSVP for a live training
 - c. Give consent and submit information for a background check
- 04** Attend the training –The background check request will not be processed until the training is completed (training takes approximately 2 ½ hours)

Safe Environment Recertification

- 01** Log-in to you account on the Catholic Mutual Platform:
<https://omaha.cmgconnect.org>
- 02** Click "Start" under SE Recertification Process to begin
(Process takes approximately 1 ½ hours)